

## West Byfleet Community Liaison Group

Monday 15<sup>th</sup> May 2023, 18:00 – held by Zoom

### Attendees:

<b>Name</b>	<b>Initial</b>	<b>Organisation</b>	<b>Notes</b>
Spencer Neal	SN	Keeble Brown	Director, Community Relations
Angie Mera	AL	Keeble Brown	Account Executive
Jonny Martin	JM	Keeble Brown	Account Executive
Terry Unitt	TU	Retirement Villages Group	Senior Project Manager
Gary Elson	GE	West Byfleet Business Association	Managing partner of local business Excellenium
Richie Bolton	RBN	Higgins Partnerships	Senior Project Manager
Nick Koster	NK	Higgins Partnerships	Project Director
Cllr Josh Brown	JB	Woking Council	Byfleet and West Byfleet ward Councillor
Christine Osborne	CO	West Byfleet Business Association	Christine Osbourne Dental Practice
Stewart Dick	SD	Byfleet, West Byfleet & Pyrford Residents' Association	Chair, residents' association
Cllr Steve Dorsett	SD	Woking Council	Pyrford ward Councillor
Wade Pollard	WP	West Byfleet Neighbourhood Forum	Chair, West Byfleet Neighbourhood Forum
Cllr Daryl Jordan	DJ	Woking Council	Byfleet and West Byfleet ward Councillor
Cllr Chris Martin	CM	Woking Council	Pyrford ward Councillor
Cllr Amanda Boote	AB	Woking Council	Byfleet and West Byfleet ward councillor and county councillor for The Byfleets division
Cllr Peter Graves	PG	Woking Council	Pyrford ward Councillor

### Apologies:

<b>Name</b>	<b>Initial</b>	<b>Organisation</b>	<b>Notes</b>
Peter Collis	PC	Waitrose	Branch Manager
Dharma Sivarajasinham	DS	West Byfleet Business Association/West Byfleet Neighbourhood Forum	Managing partner of local business Excellenium

**Minutes:**

<b>Initial</b>	<b>Notes</b>	<b>Action(s)</b>
<b>SN</b>	Opens meeting. Introduction to Cllr Chris Martin	
<b>TU</b>	Passes over to RB for site update	
<b>RB</b>	Pulls up presentation showing site images. Progress on Blocks B2 + C. Explanation that a core is raised to allow better access for the builders. Upcoming pours this week.	
<b>SN</b>	Offers to send <b>CM</b> CGIs of finished building	
<b>CM</b>	Asks how many public parking spaces there will be?	
<b>SN</b>	67. We don't know yet if they will be free or charged.	
<b>DJ</b>	Parking handled by a national company commissioned by Surrey County Council	
<b>RB</b>	8 grey cabins are in operation, 6 more will be installed. Four traffics marshals are active – Higgins is working closely with the Waitrose managers to mitigate disruption.	
<b>SD</b>	Will the site team still be working extended hours?	
<b>RB</b>	We are currently working early hours instead of later ones. We would like to avoid extended hours.	
<b>DJ</b>	Asks about the traffic lane closure. Was an application submitted to WBC?	
<b>RB</b>	An application was submitted and accepted. The current utility works contracted by the council will finish on the 19 <sup>th</sup> . There will be Affinity water works from the 22 <sup>nd</sup> May to 9 <sup>th</sup> June.	
<b>WP</b>	Do you have an issue with the Globe House extension?	
<b>TU</b>	Our planning consultants are looking at it before we make an opinion.	
<b>SN</b>	RV has won Later Living Operator of the Year award. It has also been shortlisted for the Planning Awards. Community engagement – Golf club charity event organised by Ian and Gill Anderson for the MNDA.	
<b>SN</b>	Possibility of in-person liaison group meeting. Discussion of possible venues.	
<b>WP</b>	Asked on news of the marketing suite. When will it open?	
<b>SN</b>	We do not have a date yet only that it will be this summer.	
<b>GE</b>	Where are the site team eating?	
<b>NK</b>	NK – They have a microwave in the site canteen. Waitrose have been doing well	

<b>GE</b>	Happy to look into people who could set up a stall.	
<b>CO</b>	There is a stall near the station which sells food.	
<b>NK</b>	Local suppliers would have a ready market especially because the team will double in size.	
<b>SN</b>	Closes meeting.	