

West Byfleet Community Liaison Group

Monday 6th March 2023, 18:00 – held by Zoom

Attendees:

Name	Initial	Organisation	Notes
Spencer Neal	SN	Keeble Brown	Director, Community Relations
Rob Bolwell	RB	Keeble Brown	Senior Account Executive
Angie Mera	AL	Keeble Brown	Account Executive
Jonny Martin	JM	Keeble Brown	Account Executive
Terry Unitt	TU	Retirement Villages Group	Senior Project Manager
Cllr Peter Graves	PG	Woking Council	Pyrford ward Councillor
Cllr Josh Brown	JB	Woking Council	Byfleet and West Byfleet ward Councillor
Ian Mcatamney	IM	West Byfleet Neighbourhood Forum	Board member, West Byfleet Neighbourhood Forum
Christine Osbourne	CO	West Byfleet Business Association	Christine Osbourne Dental Practice
Stewart Dick	SD	Byfleet, West Byfleet & Pyrford Residents' Association	Chair, residents' association
Wade Pollard	WP	West Byfleet Neighbourhood Forum	Chair, West Byfleet Neighbourhood Forum

Apologies:

Name	Initial	Organisation	Notes
Nick Koster	NK	Higgins Partnerships	Project Director
Richie Bolton	RBN	Higgins Partnerships	Senior Project Manager
Cllr Steve Dorsett	SD	Woking Council	Pyrford ward Councillor
Guy Flintoff	GF	Retirement Villages Group	Planning director
Peter Collis	PC	Waitrose	Branch Manager
Dharma Sivarajasinham	DS	West Byfleet Business Association/West Byfleet Neighbourhood Forum	Managing partner of local business Excellenium
Cllr Daryl Jordan	DJ	Woking Council	Byfleet and West Byfleet ward Councillor
Cllr Gary Elson	GE	Woking Council	Managing partner of local business Excellenium
Cllr Amanda Boote	AB	Woking Council	Byfleet and West Byfleet ward councillor and county councillor for The Byfleets division

Minutes:

Initial	Notes	Action(s)
SN	Introduces meeting, hands over to TU for site progress update	
TU	Presented images of the site. Lorry still there. Beginnings of vertical elements – Block B + C. Early stages of groundwork, limited to a few contractors, there will be more to come. There is a sign that needs removing – AB informed.	
SN	Supported TU with some updates from RBN. Saturday morning work. Sheet piling poured on Old Woking Road last Saturday. RBN is trying to give as much notice as possible.	
JB	Extending working hours from 8 pm to 10pm? JB talks about an email from environmental health today. Environmental Health application is approved in the first phase.	
SN	The contractor can make an application. We will find what the substance is. There will be good reason behind extending.	
IM	Some people may wish to oppose it.	
TU	They will also reach out Higgins about this news. Something missed on paternity leave.	
IM	He talked to Richie a while ago. They switch the lights off every night between 6 to 6.30. They are very bright and shine into people's rooms.	
IM	Topic of the Library.	
SN	No definitive news. Woking is in negotiation with Surrey property services.	
WP	We don't want to Surrey Council to back out of an obligation. The main concern is the temporary library is underused. SCC may use that as an argument to not have one.	
TU	We earmarked the space as a library as part of the planning application.	
SN	There is an element of frustration. It is a slow process. Hoping to get an update this week and we will share.	
SN	Traffic considerations. Talked to Pete Davis. Highway paints does not last very long.	
SN	Resident Association AGM- 16 March. An internal meeting to make sure the RVG person is up to speed. What is to expect? The subject will be sustainability. Group Sustainability Manager –His job is to ensure RVG fulfils sustainability targets.	
SN	Naming -good response, many suggestions. Not a huge surprise, people like in the hole the botanical and well-being. Not names of alcoholic drinks. Naming ceremony? Later in	

	the process, we can celebrate something with the team and other milestones.	
SN	Retail. We had an amazing response. Post office is a complicated process and a decision by the Royal Mail. Forty Group would love to come and meet with the LG.	
SP	Marketing Suite. Next meeting, we will have people from sales and marketing. Application for shopfronts has been submitted and we will see how quickly it can be supported. Then we will have a definitive opening date.	
IM	Asked if this goes to planning. The answer is yes.	
SN	Introduce other topics and initiatives for the Marketing suite opening.	
WP	Question to TU. Seventy people to the site. Instead of the peak or what?	
TU	Majority people use public transport to the site. No parking. They don't know the actual number but more or less 200.	
WP	Car parking?	
TU	No. They mostly use public transport.	
IM	He does not see many of the workers around town.	
SP	Build structure, it will not be visible. The main effort is to use public transport.	
IM	I thought the basement extends to the concrete barrier?	
TU	It is inset 4 or 5 meters from the barrier. To make space for hard landscaping.	
TU	Adjacent building works. Madeira road? More activity there but they have not received information on what is happening.	
SN	Shared pictures from the site. Closes meeting.	