

## West Byfleet Community Liaison Group

Monday 16<sup>th</sup> January, 18:00 – held by Zoom

### Attendees:

<b>Name</b>	<b>Initial</b>	<b>Organisation</b>	<b>Notes</b>
Spencer Neal	SN	Keeble Brown	Director, Community Relations
Amy Leigh	AL	Keeble Brown	Senior Account Executive
Rob Bolwell	RB	Keeble Brown	Senior Account Executive
Jonny Martin	JM	Keeble Brown	Account Executive
Terry Unitt	TU	Retirement Villages Group	Senior Project Manager
Richie Bolton	RB	Higgins Partnerships	Senior Project Manager
Cllr Daryl Jordan	DJ	Woking Council	Byfleet and West Byfleet ward Councillor
Cllr Amanda Boote	AB	Woking Council	Byfleet and West Byfleet ward councillor and county councillor for The Byfleets division
Cllr Gary Elson	GE	Woking Council	Managing partner of local business Excellenium
Cllr Josh Brown	JB	Woking Council	Byfleet and West Byfleet ward Councillor
Ian Mcatamney	IM	West Byfleet Neighbourhood Forum	Board member, West Byfleet Neighbourhood Forum
Christine Osbourne	CO	West Byfleet Business Association	Christine Osbourne Dental Practice
Stewart Dick	SD	Byfleet, West Byfleet & Pyrford Residents' Association	Chair, residents' association
Wade Pollard	WP	West Byfleet Neighbourhood Forum	Chair, West Byfleet Neighbourhood Forum

### Apologies:

<b>Name</b>	<b>Initial</b>	<b>Organisation</b>	<b>Notes</b>
Nick Koster	NK	Higgins Partnerships	Project Director
Cllr Peter Graves	PG	Woking Council	Pyrford ward Councillor
Cllr Steve Dorsett	SD	Woking Council	Pyrford ward Councillor
Guy Flintoff	GF	Retirement Villages Group	Planning director
Peter Collis	PC	Waitrose	Branch Manager
Dharma Sivarajasinham	DS	West Byfleet Business Association/West Byfleet Neighbourhood Forum	Managing partner of local business Excellenium

### Minutes:

Initial	Notes	Action(s)
SN	Introduces meeting, handing over to RB for site progress update	
RB	Half of the work has been completed on Block C. Tunnelling on Madeira Road and Lavender Park Road has been completed. Old Woking Road is next. It has been delayed until the week of April.	
RB	Responding to questions: Concerns over the drainage and curb side gutter (gully) has been reported to the council. It could be a serious issue for Lavender Park Road. Crane noise – Richie has spoken to the crane supervisor. They do not understand what is causing a loud noise. Due to being a health and safety matter, the crane has to be put in free slew. Richie asks for the person who is concerned to come and visit him.	
IM	He can hear it at night. Only seems to be one of the cranes making a noise.	
SN	Asks Ian to take a video. Free slew to move with win direction is standard practice.	
IM	The sound occurs at 3am. It could be just the direction of the wind. Suggests pointing the crane the other way. The sound is not the slew but a resonating vibration.	
SN	It may be wind tunnelling	
RB	Piling is finished. Work is moving even though there may be various holds up this time of year (bad weather etc). Third crane will be going up tomorrow.	
SN	Photographer will be turning up.	
DJ	Cones and signs are being run over. Lorries are driving across the curbs which have now sunk. Two crossroads are getting ripped to shreds with potholes. It is getting dodgy for cars, cyclists, pedestrians. It cannot carry on. Traffic signs are lying flat, there are sandbags on them now but are still being affected by the windy weather. The trucks cutting across curbs could be fatal. He has sent an email out with all the details. Right hand arrow sign near the dentist.	
RB	We can get these signs tied back. He will have someone sort them out in the morning. We hoped people would give it an extra wide turn with the cones in place.	
DJ	Concerns about parking. How will delivery lorries cope with only half a lane. The loading bay pokes into Station Approach.	
RB	It is tight. We will take note and see what we can do	

TU	The loading bay passed the technical highway safety checks with the council.	
IM	It is a similar situation to the Tesco outside Woking.	
AL	Marketing Suite makeover. Careers in construction is coming up with the consultants giving talks to pupils at Fulbrook College.	
SN	Launch of naming competition. We want something that harkens back to distilling.	
WP	Can we have images of the buildings showing where the place signs are going to be?	
TU	We will get some illustration for this.	
SN	Introduces Forty Group as the retail consultancy. Their job is to advise what shops would be suitable. They would like to attend a Liaison Group meeting.	
IM	Are retail going to be suited towards residents or for the town? Answer is the latter.	
WP	Everyone is keen to know whether there is going to be a pharmacy. People are aware that post offices are unprofitable	
SN	Boots did want a space in WB two years ago. Forty Group are experts at approaching retail.	
WP	Looking forward to seeing more detail. Noticed that on the plans, retail units were blank spaces.	
TU	This is because we let retailers design their jobs how they want.	
WP	Would like Forty Group to provide legal requirements for retail.	
SN	6 <sup>th</sup> February meeting dedicated to naming. 6 <sup>th</sup> March will be the next full meeting.	