

West Byfleet Community Liaison Group

Monday 05th December, 18:00 – held by Zoom

Attendees:

Name	Initial	Organisation	Notes
Spencer Neal	SN	Keeble Brown	Director, Community Relations
Amy Leigh	AL	Keeble Brown	Senior Account Executive
Jonny Martin	JM	Keeble Brown	Account Executive
Terry Unitt	TU	Retirement Villages Group	Senior Project Manager
Lorcan Barker	LB	Retirement Villages Group	Project Manager
Cllr Amanda Boote	AB	Woking Council	Byfleet and West Byfleet ward councillor and county councillor for The Byfleets division
Cllr Daryl Jordan	DJ	Woking Council	Byfleet and West Byfleet ward Councillor
Ian Mcatamney	IM	West Byfleet Neighbourhood Forum	Board member, West Byfleet Neighbourhood Forum
Christine Osbourne	CO	West Byfleet Business Association	Christine Osbourne Dental Practice
Stewart Dick	SD	Byfleet, West Byfleet & Pyrford Residents' Association	Chair, residents' association
Cllr Gary Elson	GE	West Byfleet Business Association/West Byfleet Neighbourhood Forum	Managing partner of local business Excellenium

Apologies:

Name	Initial	Organisation	Notes
Richie Bolton	RB	Higgins Partnerships	Site Manager
Nick Koster	NK	Higgins Partnerships	Project Director
Cllr Peter Graves	PG	Woking Council	Pyrford ward Councillor
Cllr Josh Brown	JB	Woking Council	West Byfleet ward councillor
Cllr Steve Dorsett	SD	Woking Council	Pyrford Ward Councillor
Wade Pollard	WP	West Byfleet Neighbourhood Forum	Chair, West Byfleet Neighbourhood Forum
Guy Flintoff	GF	Retirement Villages Group	Planning director
Peter Collis	PC	Waitrose	Branch Manager
Dharma Sivarajasinham	DS	West Byfleet Business Association/West Byfleet Neighbourhood Forum	Managing partner of local business Excellenium

Minutes:

Initial	Notes	Action(s)
SN	Introduces meeting, handing over to TU for site progress update	
TU	Shares image of site progress. Two out of the three cranes have gone up, the third is due before Christmas. Piling rigs finished drilling the foundations. The final rig is being removed this week. Work has started on the cores of Block C and B1. Basement excavation is on schedule and will be completed before Christmas.	
SN	Security cameras – site closes from 23 rd December until 3 rd January.	
SN	Higgins will be launching some Christmas homework/a poster competition on site health and safety. This will be shared with local schools. The winning poster will be put up around the hoardings.	
CO	There's a lot of water running down the pavement from site at the point where you can cross. When it gets cold this will freeze and be dangerous.	
TU	It's been noted. People should not be walking on that side of the road. The crossroads are being resurfaced so it will be closed. It will need a repair strip across the road – a small repair. The pumping of water from site should be stopped before the cold snap. Higgins will heavily salt the areas around the site & have health and safety team on it.	
SD	Asks about the temporary traffic lights. When will they be leaving?	
TU	Due to issues with internal permits this has stalled, out of Higgins hands. This is likely to come early new year. Lighting control box needs to be moved.	
GE	Closure of Madeira Road – Waitrose lorries won't be able to access the supermarket through the station approach.	
TU	Yes they will – lorries can come in from Old Woking Road.	
IM	Trucks reversing into the site. Blocked the roads and the buses could not turn in. Permission for two trucks to enter the road, Need to be far enough forward so they're not the on the double yellow line. SN on it.	
AL	Community engagement summary – Christmas Fair. St John's Traditions Festival. Agreement on how good the displays are. Everyone encouraged to visit.	
DJ	In charge of WB Christmas next year, lights, tree etc. Will arrange committee and organise in advance.	
SN/AL	Agree this is a great idea, looking forward to touching base late Summer 2023 and brainstorming ideas.	
SN	Next meeting: Monday 16 th January 2023. AL will update diaries.	
SN	Any other business?	
SD	Will cranes have Xmas lights on?	
SN	No because of height regulations. Worried residents messaging us on Facebook.	
DJ	Cabins on site moving about?	
TU	Piling rigs are finished, permanent positions of cabins soon to come plus expansion of on-site team.	
SN	Marketing suite opens next Spring. Ends meeting	