

# West Byfleet Community Liaison Group

Monday 03 October, 6:00pm – held via Zoom

## Attendees:

<b>Name</b>	<b>Initial</b>	<b>Organisation</b>	<b>Notes</b>
Spencer Neal	SN	Keeble Brown	Director, community relations
Amy Leigh	AL	Keeble Brown	Senior Account Executive
Jonny Martin	JM	Keeble Brown	Account Executive
Nick Koster	NK	Higgins Partnerships	
Terry Unitt	TU	Retirement Villages Group	Senior project manager
Cllr Amanda Boote	AB	Woking Council	Byfleet and West Byfleet ward councillor and county councillor for The Byfleets division
Cllr Peter Graves	PG	Woking Council	Pyrford ward Councillor
Cllr Daryl Jordan	DJ	Woking Council	Byfleet and West Byfleet
Ian Mcatamney	IM	West Byfleet Neighbourhood Forum	Board member, West Byfleet Neighbourhood Forum
Christine Osbourne	CO	West Byfleet Business Association	Christine Osbourne Dental Practice

## Apologies:

<b>Name</b>	<b>Initial</b>	<b>Organisation</b>	<b>Notes</b>
Wade Pollard	WP	West Byfleet Neighbourhood Forum	Chair, West Byfleet Neighbourhood Forum
Stewart Dick	SD	Byfleet, West Byfleet & Pyrford Residents' Association	Chair, residents' association
Roland Nevett	RN	West Byfleet Business Association	Retired business owner
Cllr Steve Dorsett	CSD	Pyrford Council	Pyrford ward councillor
Peter Collis	PC	Waitrose	Branch manager
Guy Flintoff	GF	Retirement Villages Group	Planning director
Cllr Josh Brown	JB	Woking Council	Woking ward councillor
Sunil Khadka	SK	West Byfleet Business Association	Owner of New Haweli restaurant (Station Approach, close to site)
Cllr Gary Elson	GE	Woking Council/West Byfleet Business Association	Pyrford ward councillor & chair West Byfleet Business Association
Dharma Sivarajasinham	DS	West Byfleet Business Association/West Byfleet Neighbourhood Forum	Managing partner of local business Excellenium
James Lowe	JL	West Byfleet Business Association	Owens JL Butchers

Minutes:

Initial	Notes	Action(s)
SN	Welcomed everyone to the meeting.	
TU	Introduced Nick Koster Higgins	
NK	Made quick progress digging out basement. Piling rigs are on site and have already dug 1/3 of piles (230/250) Concrete poured in drilled holes, piling caps on top of this.	
	100 lorries a day visiting site. 20,000 tonnes of soil excavated. Central part of the basement dug to full depth is 3-4 metres.	
IM	Thought the basement was under the whole development.	
TU	Public parking is not at basement level, 3 levels of parking. Entrance to public parking is Maderia Road.	
PG	Where does the soil land up?	
NK	A tip 15 mins away. Processed in a plant. Good material (known as hoggin). Sandy with stone. Screened and filtered in plants, substrates etc.	
PG, DJ	How did you use 95% of demolition waste.	
NK	Squibb processed this on site. Created aggregate which is used in piling.	
SN	Suggests writing this process up for local college.	
NK	Richie is site manager, supported by Ivan. Commercial and design popping in and out. Next process will be excavation.	
	3 large tower cranes going in over November, all within two weeks of each other.	
DJ	Will these be replaced by lift shafts? NK – no. Lift shafts early priority so that they can be used by site team.	
SN	When the towers arrive will that require road closures?	
NK	Erecting done off site, won't require road closure. When they are dismantled, 2024, this is done on site and will require road closure. Towers also go up in one go.	
IM	When the towers go up can you email the CLG. SN and NK agree	
NK	Producing the next newsletter and bulletin with more detail of deadlines.	
	Banksman and traffic marshals on site. Hoardings will be slightly adjusted. Temporary lights bit on the corner of the old Woking Road	
CO	It was bedlam last time. NK – this is managed by specialists / LA	
DJ	Confirms start of work, 7:30 arrive, 8:00 start. Raises concern re signage. One way sign – brackets need twisting.	
NK	Will investigate. Lorries instructed to use one way route. White lines are sorted. Perspex in place for Stop sign.	
CO	Concerned the potholes of madeira road, lavender park road, station approach. This will be exacerbated by lorries and winter/rain. DJ agrees.	
SN	This is something the Cllrs can take up with highways. CO – told they have to wait for work to be completed.	
PG/AB	Will liaise with highways. Need to report it online to push up priority list. SN suggest temporary mediocre fix.	
SN	S278? TU – not far off, just final agreement with Surrey County Council. Sitting with them. TU is chasing.	

IM	Concerned 278 means something might be changing. TU and SN reassure it is just paperwork.	
AL	Update on Macmillan Coffee morning. Event itself raised £250. RVG, Higgins and Keeble Brown to donate, raising £700 for Macmillan. 15 sales leads, first of many coffee mornings.	
	Planning careers in construction events with Higgins Social Value Team	
SN	Seasonal activities. Want a long run in. All suggestions are welcomed. Perhaps a Christmas market by station. CO – potted plants delivery service used by local businesses.	
CO	Guest door is open in hoardings. NK reassures better closer on this. Incoming turnstile will be facial recognition only.	
NK	Site security. CCTV going up and floodlights this week.	
SN	Member of the public wants to fly drone over site. Unwanted, health and safety and privacy concerns. Conversation to take place online.	
SN	Next meeting is 07 November. RVG marketing presence.	