

West Byfleet Community Liaison Group

Monday 25 July, 18:00 – held by Zoom

Attendees:

Name	Initial	Organisation	Notes
Spencer Neal	SN	Keeble Brown	Director, Community Relations
Amy Leigh	AL	Keeble Brown	Account Executive (Media and Community Engagement)
Rob Bolwell	RB	Keeble Brown	Account Executive (Public Affairs)
Terry Unitt	TU	Retirement Villages Group (RVG)	Senior Project Manager
Wade Pollard	WP	West Byfleet Neighbourhood Forum	Chair, West Byfleet Neighbourhood Forum
Stewart Dick	SD	Byfleet, West Byfleet & Pyrford Residents' Association	Chair, Residents' Association
Cllr Josh Brown	JB	Woking Borough Council	Byfleet and West Byfleet ward Councillor
Cllr Amanda Boote	AB	Woking Council	Byfleet and West Byfleet ward councillor and county councillor for The Byfleets division
Cllr Daryl Jordan	DG	Woking Borough Council	
Cllr Peter Graves	PG	Woking Borough Council	Pyrford ward Councillor
Cllr Gary Elson	GE	Woking Borough Council	Pyrford ward Councillor
Cllr Steve Dorset	CSD	Woking Borough Council	Pyrford ward Councillor
Roland Nevett	RN	West Byfleet Business Association	Retired business owner
Ian Mcatamney	IM	West Byfleet Neighbourhood Forum	Board Member, West Byfleet Neighbourhood Forum

Apologies:

Name	Initial	Organisation	Notes
Guy Flintoft	GF	Retirement Villages Group (RVG)	Planning and Design Director
William Jankowski	WJ	Keeble Brown	
Peter Collis	PC	Waitrose & Partners	Store Manager
James Ahearne	JA	Retirement Villages	Development Director
Sunil Khadka	SK	West Byfleet Business Association	Owner of New Haweli restaurant (Station Approach, close to site)
Graham Chrystie	GC	Local resident	Former Pyrford ward councillor
Dharma Sivarajasinham	DS	West Byfleet Business Association/West Byfleet Neighbourhood Forum	Managing partner of local business Excellenium
James Lowe	JL	West Byfleet Business Association	Owns JL Butchers

Seanne Hunter Hill	SH	Woking Borough Council	Neighbourhood Officer
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Minutes:

Initial	Notes	Action(s)
SN	Introduces meeting and new members. Cllr Daryl Jordan and Cllr Peter Graves.	
TU	Higgins are the main contractor, the contract will be executed in the next 2-3 weeks.	
TU	Mobilisation period across August, the design team is already up and running. All pre-commencement conditions have been discharged, all requirements are squared away and the local authority has granted consent to commence.	
SN	Really positive news, all documents are in the public domain, with Higgins' name on them. TU has worked very hard to get these signed off. Update on Affinity Water?	
TU	Affinity Water has completed almost all of their works, underground amenities are owned by RVG and must be cleared before work can start on site. Some outstanding work with Affinity, will be shared when it is clear.	KB to notify when/if disruption caused by AF will be.
TU	Squibb will return to fill in holes caused by Affinity.	
SD	Well done RVG and Higgins. We all appreciate how hard it has been.	
JB	Great news. What can we say and when? Green Shovel?	
TU	We have a plan to manage this, joint effort with Higgins. The date for Green Shovel date is up to Higgins, it will be their site whilst they are working on it.	
SN	Newsletter and press will go out on Friday. Green light when we go.	
PG	How has the increasing cost of materials impacted the long term business plan? Has it impacted anything?	
TU	Impact RVG and inflation, comes straight off our bottom line. A lot of developers are stopping altogether. Backing from AXA and their deep pockets enabled us to keep scheme the same as initially planned.	
SD	What is the commitment of AXA?	
TU	Botanical Place is a flagship project. It is pivotal in everything we want to achieve as a business. AXA has recognised the need, frees up private stock for families.	
RN	Do you have an anticipated finish date. Has it been affected?	
TU	We haven't shifted our programme/deadline date. Q4 2024.	
TU	Commitment to sustainability hasn't digressed through construction inflation. While of life net zero carbon. UK GBC managed. Circularity around sustainability is at our core.	
SD	Have you signed a fixed price contract	

TU	Yes. Option to exceed figure, This took time to reprocare.	
IM	Any compromises to plans, end product, construction method to get it across the line.	
TU	Quality has not been diluted, additional funding from AXA to cover additional costs	
SN	Lessons learnt is that you should never stint on public spaces, regardless of cost pressures.	
SD	Will there be an exhibition of the brick work.	
SN	Planning obligation to mock up a bit of external wall. Probably won't be safe to get people down on site but there will be photography.	
WP	Same materials as a different PRP build? Site near to West Byfleet.	
TU	Haven't veered far off the initial drawings from PRP. Won't be any surprises.	
JB	Is the marketing suite still happening?	
TU	Yes, advertising consent still to come.	
SD	Is the relationship with Higgins public knowledge?	
TU	It is out there, not top secret but no surprise. Joint comms strategy to come.	
AB	Best news ever, residents are chomping at the bit. Well done on the hard work.	
IM	Does this mean that there is noise over winter?	
TU	Lots of news for two years	
DJ	Congratulations	
TU	Thanks all attending	
SN	Next meeting either 25 August or 05 September. Happy to take direction.	
SD	August is useless for councillors. September is better for us.	
SN	Noted. We are at the end of an email and the newsletter will go out once we've got the green light.	