

West Byfleet Community Liaison Group

Monday 08th November, 18:00 – held by Zoom

Attendees:

Name	Initial	Organisation	Notes
Spencer Neal	SN	Keeble Brown	Director, Community Relations
William Jankowski	WJ	Keeble Brown	Media & Public Affairs Manager
Amy Leigh	AL	Keeble Brown	Account Executive (Media)
Dulcinea Grierson	DG	Keeble Brown	PR & Communications Intern
Wade Pollard	WP	West Byfleet Neighbourhood Forum	Chair, West Byfleet Neighbourhood Forum
Terry Unitt	TU	Retirement Villages Group (RVG)	Senior Project Manager
Keith Cresswell	KC	Byfleet, West Byfleet & Pyrford Residents' Association	West Byfleet village representative on the residents' association
Stewart Dick	SD	Byfleet, West Byfleet & Pyrford Residents' Association	Chair, Residents' Association
Cllr Josh Brown	JB	Woking Borough Council	Byfleet and West Byfleet ward Councillor

Apologies:

Name	Initial	Organisation	Notes
Cllr Amanda Boote	AB	Woking Council	Byfleet and West Byfleet ward councillor and county councillor for The Byfleets division
Guy Flintoff	GF	Retirement Villages Group (RVG)	Planning Director
Peter Collis	PC	Waitrose & Partners	Store Manager
James Ahearne	JA	Retirement Villages	Development Director
Sunil Khadka	SK	West Byfleet Business Association	Owner of New Haweli restaurant (Station Approach, close to site)
Graham Chrystie	GC	Local resident	Former Pyrford ward councillor
Dharma Sivarajasinham	DS	West Byfleet Business Association/West Byfleet Neighbourhood Forum	Managing partner of local business Excellenium
James Lowe	JL	West Byfleet Business Association	Owns JL Butchers
Roland Nevett	RN	West Byfleet Business Association	Retired business owner
Ian Mcatamney	IM	West Byfleet Neighbourhood Forum	Board Member, West Byfleet Neighbourhood Forum
Cllr Steve Dorset	CSD	Woking Borough Council	Pyrford ward Councillor
Seanne Hunter Hill	SH	Woking Borough Council	Neighbourhood Officer

Minutes:

Initial	Notes	Action(s)
SN	Introduces meeting and the topic of site progress activity	
TU	*Shared screen outlining demolition progress*	
TU	<p>Short term updates:</p> <ul style="list-style-type: none">- Removal of underground foundations (ongoing)- Removal of carpark tarmac (ongoing)- Tree removal and shrub clearance (completed)- Hoarding adaptations (ongoing)- Continuation of crusher for re-use of rubble (ongoing)- Power on connections, UKPN off-site HV/LV electrical reinforcements and underground ductwork installations (ongoing)- Negotiations with Surrey County Council continue – Street works, road signalling and changes to the carriageway (ongoing) <p>Longer term updates:</p> <ul style="list-style-type: none">- Completion of demo works (Nov 2021)- Decommissioning existing substation (Nov/Dec 2021)- Main contractor appointment (Nov/Dec 2021)- Main contractor mobilisation and start on site (Dec/Jan 2021/22)- Piling works due to commence early 2022	
TU	*Shares screen showing images*	
	<p>Image 1 - Blue hoarding shown to be covering entire site</p> <p>Image 2 – Lavender Park Road Hoarding</p> <p>Image 3 – View of rubble and Squibb machinery breaking up into crushed rock (6F2)</p> <p>Image 4 – Squibb dug up holes in ground</p> <p>Image 5 – Challenges in Madera Road, over supply of concrete needs taking up by Squibb</p> <p>Image 6 – Green Squibb crusher 1 of 2, designed to produce 6F2 crushed rock</p> <p>Image 7 – Found service tunnel under Sheer house</p>	
SN	Opens up for questions	
SD	<p>SD asks whether the hoarding transgressed onto the pavement?</p> <p>SD asks how negotiations are going with Surrey County Council</p>	

TU	In answer to last question, the negotiations are ongoing over the land ownership which fall under Surrey Council and Surrey highways. TU hopes for a smooth transition for when contractor takes over the site	
SN	SN gave reassurance that Surrey Council is working well with the negotiations, and that have also received support from Woking Borough Council	
SD	SD asks if Surrey Council are being constructive with their discussions	
SN	SN replies that Surrey Council are being constructive, however, the process is taking longer because of the complexities. The issue is that the liability of the highway needs to be pushed towards the responsibility of others.	
WD	WD suggests that Surrey Council should have a protocol for cases like this	
SD	SD confirms that the Surrey Council does not have a protocol, they have to re-invent the wheel according to each new case	
WP	WP asks whether there will be any changes made to pavements or the highway as a result of the project	
SN	SN states that Surrey Council would prefer to use black tarmac for pavement as opposed to stone.	
JB	JB states that they should not settle for tarmac, and instead should use paving stones	
SN	SN agrees with this preference, and confirms that a constructive talk with Surrey Council is expected to resolve this concern	
KC	KC suggests that the adoption of a one-way system down Madera Road could fit in with the development of this project	
SN	SN agrees that the one-way system would be a good thing, however, the priority is to focus on short-term and on not losing the timeline for development.	
KC	KC accepts this priority and agrees that it will not affect the project	
TU	TU confirms that they are aware of demand for one-way system, and that this will not affect the project's current plans	
WP	WP asks about whether the project has capacity to affect power supply of West Byfleet	
SN	SN confirms that when the sub-station is knocked down on the Sheer site it will not cause power cuts	
TU	TU confirms SN's comment	

SN	SN states that Keeble Brown would be happy to send information to the liaison group on behalf of the utility company which operated the sub-station	
SN	Asks if there are any additional questions on the site demolition	
SN	SN states that when the site enters Christmas/New year stage it will be quiet, and TU is working to make sure that the site is secured during that period.	
SN	SN mentions that RVG was pleased to sponsor the Fireworks event. Also notes that RVG needs to assess budgeting to make final decision on supporting the Business Association's Christmas tree proposal.	
SN	SN runs through stats gathered from Facebook and Newsletter of West Byfleet site. Shows positive trend that RVG team are working and engaging effectively with the local community.	
SN	SN open for further questions	
KC	KC asks what happened to murals on hoarding boards, as were not visible in the week.	
TU	TU confirms that the murals have been reinstated on the hoarding and are still publicly displayed	
WP	WP asks whether the timetable has been changed. WP asks whether RVG are aware that Waitrose are planning longer hours for home deliveries in West Byfleet which could affect houses near the site.	
TU	TU confirms that their timetable is still fluid as their start date is contingent on what the contractors demand	
SN	SN expresses that he has been made aware of the Waitrose delivery timetable, but is unsure what this will mean for the site	
WP	WP clarifies that the delivery lorries might be affected by site traffic, but that it would only impact one cul-de-sac near the site	
SN	SN states that it is a good thing to pick up on the Waitrose issue and will further investigate implications this might have for residents	
SN	Concludes meeting	
WJ	WJ schedules next meeting for 13 th December	