

West Byfleet Community Liaison Group

Monday 7th June, 6:00pm – held via Zoom

Attendees:

Name	Initial	Organisation	Notes
Wade Pollard (chair)	WP	West Byfleet Neighbourhood Forum	Chair, West Byfleet Neighbourhood Forum
Terry Unitt	TU	Retirement Villages	Senior project manager
Stewart Dick	SD	Byfleet, West Byfleet & Pyrford Residents' Association	Chair, residents' association
Ginny Cordy-Redden	GCN	Retirement Villages	Development manager
Josh Brown	JB	Woking Council	Woking ward councillor
Roland Nevett	RN	West Byfleet Business Association	Retired business owner
Cllr Steve Dorsett	CSD	Pyrford Council	Pyrford ward councillor
Ian McAtamney	IMCA	West Byfleet Neighbourhood Forum	Board member, West Byfleet Neighbourhood Forum
Sally Cantello	SC	West Byfleet Neighbourhood Forum	Plan editor, West Byfleet Neighbourhood Forum
Spencer Neal	SN	Keeble Brown	Director, community relations
Celia Cox	CC	Keeble Brown	PR and communications intern

Apologies:

Name	Initial	Organisation	Notes
Cllr Amanda Boote	AB	Woking Council	Byfleet and West Byfleet ward councillor and county councillor for The Byfleets division
Guy Flintoft	GF	Retirement Villages	Planning director
Keith Creswell	KC	Byfleet, West Byfleet & Pyrford Residents' Association	West Byfleet village representative on residents' association
Peter Collis	PC	Waitrose & Partners	Store Manager
James Ahearne	JA	Retirement Villages	Development director
Sunil Khadka	SK	West Byfleet Business Association	Owner of New Haweli restaurant (Station Approach, close to site)
Cllr Graham Chrystie	GC	Woking Council	Pyrford ward councillor
Cllr Gary Elston	GE	Woking Council/West Byfleet Business Association	Pyrford ward councillor & chair West Byfleet Business Association
Dharma Sivarajasinham	DS	West Byfleet Business Association/West Byfleet Neighbourhood Forum	Managing partner of local business Excellenium
James Lowe	JL	West Byfleet Business Association	Owns JL Butchers

Initial	Notes	Action(s)
SN	Welcomed everyone to the meeting, including new attendees.	
SN	Outlined community art project which will involve Woking College and a local artist decorating the hoardings. This is planned to be up start of July. Waiting on paperwork to go through with council regarding the artwork being appropriate.	
TU	*Shared West Byfleet Development Programme update on screen* Key dates - Squib confirmed targeting completion of low-level retail units for this week, and monarflex protection complete end of next week. External advertising for monarflex waiting on consent, public consultation ends 14 June. Asbestos removal targeting completion end of next week. Long reach demo tower to commence end of June and complete end of July.	
TU	Confirms speaking to Squib about relocating planters to the train station. Not an issue. Potential completion this week.	
TU	Longer term update - vacant possession of library and car park begins start of September. Completion of demo works for October and main contractor appointment start of November. Main contractor to start early December.	
SC	Asked SN for progress to be shared more regularly with residents.	
SN	Yes, we had a photographer on site last week which will be posted on FB. Outlines resident article being worked on right now which includes milestones and less technical info. Focus on Squib looking to recycle 95% of materials.	SN to share updates on social media more regularly and check on article completion.
SD	Is 95% a confirmed figure? Will it be in the article? Residents are interested in hearing about environmental measures.	
SN	Confirms use of 95% figure. Will all be in the article, and more milestones will come out as the programme progresses.	
CSD	Requests SN to warn himself and JB of when updates will be dropped on FB.	SN to email SD and JB prior to posting on social media.
WP	Is there certainty over the carpark closing on 31 August?	
TU	Confirms date of 31 August according to programme progression thus far.	
SD	Requests update on South Western Railway alternate parking.	
SN	Currently going through executive board and in communication with Woking Borough Council but will check on this.	SN to check on progress and update group this week.
SN	Asks GCR for a library update.	
WP	Warns that a fellow cllr put out that there would be an update this week on temporary library facilities, including parking. About 2500 members in the group so expecting some pushback.	

GCR	Confirms no update but helping library to find new premises and will update as soon as possible.	
SD	Is there a list of possible locations?	
SN	Location is all down to Surrey County Council and their relationship with Woking Borough Council. This can take some time.	
WP	AOB – naming of the building. WP knows of three new buildings, Harrogate Housing have just released one building, 18 apartments, for sale. They have named that one Byfleet Oaks. Two other buildings to name. Hamberely Care will also likely be naming their care home.	
SN	Confirms catch up with RVG marketing this week. Will check that the marketing side is working in step. Want to make sure the community fits in and consider how they will develop the means to come up with something for the wider community so that all feel involved.	SN to catch up with marketing team – update for next time.
SN	Suggests next meeting for 1 st week of July? By this date should have hit milestones on demo, will know more about monarflex and other statutory requirements for permissions with hoardings etc.	