

# West Byfleet Community Liaison Group

Monday 15 February, 6.00pm – held via Zoom

## Attendees:

<b>Name</b>	<b>Initial</b>	<b>Organisation</b>	<b>Notes</b>
Wade Pollard (chair)	WP	West Byfleet Neighbourhood Forum	Chair, West Byfleet Neighbourhood Forum
Sally Cantello	SC	West Byfleet Neighbourhood Forum	Plan editor, West Byfleet Neighbourhood Forum
Ian McAtamney	IMcA	West Byfleet Neighbourhood Forum	Board member, West Byfleet Neighbourhood Forum
Cllr Graham Chrystie	GC	Woking Council	Pyrford ward councillor
Cllr Gary Elson	GE	Woking Council / West Byfleet Business Association	Pyrford ward councillor & chair West Byfleet Business Association
Stewart Dick	SD	Byfleet, West Byfleet & Pyrford Residents' Association	Chair, residents' association
Keith Creswell	KC	Byfleet, West Byfleet & Pyrford Residents' Association	West Byfleet village representative on residents' association
Roland Nevett	RN	West Byfleet Business Association	Retired business owner
Guy Flintoft	GF	Retirement Villages	Planning director
Alex Malloy	AM	RLF	Senior project manager
Spencer Neal	SN	Keeble Brown	Director, community relations
Marian Craig	MC	Keeble Brown	Stakeholder and public affairs manager

## Apologies:

<b>Name</b>	<b>Organisation</b>	<b>Notes</b>
James Ahearne	Retirement Villages	Development director
Ginny Cordy-Redden	Retirement Villages	Development manager
James Lowe	West Byfleet Business Association	Owns JL Butchers
Sunil Khadka	West Byfleet Business Association	Owner of New Haweli restaurant (Station Approach, close to site)
Dharma Sivarajasingham	West Byfleet Business Association / West Byfleet Neighbourhood Forum	Managing partner of local business Excellenium

CLlr Amanda Boote	Woking Council	Byfleet and West Byfleet ward councillor and county councillor for The Byfleets division
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Initial	Notes	Action(s)
SN	Actions from last meeting: GC confirmed that the graffiti on the hoardings was painted over the same day it was reported.	Liaison Group to report any further incidents to Keeble Brown team
AM	Provided update on negotiations with Royal Mail regarding the post box situated on Station Approach. The post box may not necessarily have to be removed during the demolition process. It could be re-sited in either its current position or on the opposite side of Station Approach.	AM to continue discussions with Royal Mail and update SN. Keeble Brown to share information when available.
GC	Reported some constituents have said they do not like the design of the balconies. Item also picked up by KC.	SN and GF noted comments and will feed back to the project team.
IM	Suggested glass instead of wrought iron well as making all of the balconies recessed. Added that West Byfleet Neighbourhood Forum also question need for balconies. Agreed to give team time to consider.	SN to come back to Liaison Group once team has had time to review situation.
AM	Demolition update – there is now a preferred bidder and contract negotiation is underway. Demolition expected to commence in April 2021.	AM to provide updates to SN. Keeble Brown will issue further communications.
WP	Asked if the name of the contractor working on the retirement scheme at Broadoaks was known, suggesting it would be useful to monitor their performance against Sheer House	SN agreed to enquire and report back.
SN	Project team has begun noting artefacts surrounding the site and would appreciate Liaison Group's help to complete the list. RN stated there is a stone plaque commemorating the opening of Sheer House behind some of the benches. WP added that there are three concrete planters concealed behind the hoarding and asked if they could be re-sited. WP suggested they move to the station car park.	MC to share spreadsheet with Liaison Group for people to add suggestions.
IM	Asked for explanation of BREEAM as this is mentioned in the Reserved Matters application. GF explained BREEAM is a measure of how sustainable a building is. RV will be using Fitwell for its residential buildings. This system measures	Project team to prepare material for a presentation on

	energy and carbon as well as how well a building benefits people's health. SN suggested a meeting focused on sustainability issues on Monday 08 March – all agreed.	sustainability on 08.03.21.
SD	Asked for an update on the explanatory note for the Reserved Matters application.	SN to follow up and share document.
SN	Keeble Brown will circulate minutes and diary dates with agreed themes: 08 March – sustainability and 29 March - site traffic/demolition. Other themes to be agreed on rolling basis.	WP concurred.
WP	Meeting ended at 18:50	