

West Byfleet Community Liaison Group

Monday 07 December, 18.00 hrs to 19.10 (Held via Zoom)

Attendees:

Name	Initial	Representing	Role
Wade Pollard (chair)	WP	West Byfleet Neighbourhood Forum	Chair, West Byfleet Neighbourhood Forum
Stewart Dick	SD	Byfleet, West Byfleet & Pyrford Residents' Association	Chair, residents' association
Keith Creswell	KC	Byfleet, West Byfleet & Pyrford Residents' Association	West Byfleet village representative residents' association
Cllr Graham Chrystie	GC	Woking Council	Pyrford ward councillor (WBC)
Cllr Gary Elson	GE	Woking Council / West Byfleet Business Association	Pyrford ward councillor & chair of West Byfleet Business Association
Roland Nevett	RN	West Byfleet Business Association	Retired business owner
Ian McAtamney	IM	West Byfleet Neighbourhood Forum	Board member, West Byfleet Neighbourhood Forum
Neal Haywood	NH	RV	Director of project management
James Ahearne	JA	RV	Development director
Alex Malloy	AM	RF	Senior project manager
Spencer Neal	SN	Keeble Brown	Director, community relations
Marian Craig	MC	Keeble Brown	Stakeholder and public affairs manager

Apologies:

Cllr Amanda Boote
Guy Flintoft
Ginny Corden-Redden
James Lowe
Dharma Sivarajasingham
Pete Collis
Sunil Khadka
Sally Cantello

Name	Notes	Action(s)
NH/AM	Presented overview of demolition process. Confirmed a contractor will be appointed in approximately 4-6 weeks' time with demolition due to commence in Feb 2021. On site period will be between 25 and 35 weeks.	KB to organise meeting on 25 Jan. Confirm date closer to the time.
IM	Asked about site access, dust suppression measures and working hours.	

AM	Confirmed site access will be from Madeira Road for demolition but could use Station Approach Road for construction period. All shortlisted contractors propose to use water misting techniques to control dust. Confirmed working hours will be as per council guidelines. GC added that Woking Council prefers longer weekday work to weekend work.	AM to appoint dedicated community liaison officer from contractor.
IM	Raised concerns about impact of Sheer House construction coinciding with Globe House extension.	
JA	Confirmed Globe House developers have no current plans to start work.	
GE	Stated that he had been in contact with Woking Council chief executive Ray Morgan about the use of West Byfleet station car park for site workers and suggested SN is best placed to take on negotiations.	GE to provide contact details to SN.
WP	Asked if cranes will be used at the site.	
NH	There will be 2-3 cranes during construction. AM added one proposed demolition methodology may require use of a crane and road closures.	KB to advise in advance of road closures if applicable.
WP	No further business - meeting closed 19:10. Next session 21 December on Reserved Matters.	KB to send diary invite.