

## West Byfleet Community Liaison Group

Monday 12 October, 18:00hrs (held via Zoom)

### Attendees:

Name	Initial	Organisation	Notes
<b>West Byfleet Liaison Group</b>			
Wade Pollard (chair)	WP	West Byfleet Neighbourhood Forum	Chair, West Byfleet Neighbourhood Forum
Sally Cantello	SC	West Byfleet Neighbourhood Forum	Plan editor, West Byfleet Neighbourhood Forum
Ian McAtamney	IMcA	West Byfleet Neighbourhood Forum	Board member, West Byfleet Neighbourhood Forum
Cllr Graham Chrystie	GC	Woking Council	Pyrford ward councillor (WBC)
Cllr Gary Elson	GE	Woking Council / West Byfleet Business Association	Pyrford ward councillor & chair West Byfleet Business Association
Cllr Amanda Boote	AB	Woking Council	Byfleet and West Byfleet ward councillor, county councillor for The Byfleets division
Stewart Dick	SD	Byfleet, West Byfleet & Pyrford Residents' Association	Chair, residents' association
Keith Creswell	KC	Byfleet, West Byfleet & Pyrford Residents' Association	West Byfleet village representative on residents' association
Roland Nevett	RN	West Byfleet Business Association	Retired business owner
Dharma Sivarajasingham	DS	West Byfleet Business Association / West Byfleet Neighbourhood Forum	Managing partner of local business Excellenium
Sunil Khadka	SK	West Byfleet Business Association	Owner of New Haweli restaurant (Station Approach, close to site)
James Ahearne	JA	Retirement Villages Group	Development manager – led on behalf of project team
Ginny Cordy-Redden	GC	Retirement Villages Group	Development manager
Spencer Neal	SN	Keeble Brown	Director, community relations
Will Jankowski	WJ	Keeble Brown	Media and public affairs manager

Apologies:

<b>Name</b>	<b>Organisation</b>	<b>Notes</b>
James Lowe	West Byfleet Business Association	Has now sent over quote for Christmas decorations
Peter Collis	West Byfleet Business Association	Manager, Waitrose, West Byfleet store
Guy Flintoft	Retirement Villages Group	Planning director

Minutes

<b>Initial</b>	<b>Notes</b>	<b>Action(s)</b>
WP	Opened meeting 18:02. Confirmed meetings held fortnightly on Mondays at 6pm. Subject to change depending on development programme.	
SN	Confirmed up-coming themes for future meetings. A relevant specialist from project team will attend. <ul style="list-style-type: none"> <li>• 26 October – Transport/Highways</li> <li>• 09 November - Architecture</li> <li>• 23 November - Public realm and landscaping</li> <li>• 07 December - Demolition</li> </ul>	SN will confirm more details by next session
JA	Explained anticipated timetable based on standard, sequential programming with demolition commencing in late 2021. An accelerated programme, with earlier demolition, would mean the main construction contractor could feasibly start in the second half of 2021. Confirmed that demolition will last about 30 weeks.	RVG to provide updates in future meeting
WP	Acknowledged early commencement of demolition was not guaranteed.	
JA	Anticipates being able to provide more information regarding main demolition and construction contractors before the end of 2020.	
SN	The narrative explaining the purpose of the Section 73 submission has taken longer to prepare but can be expected before the next meeting. A 3D model is not agreed at this time, mainly as this would only really illustrate the exteriors and landscape details, elements that are not being progressed until the reserved matters stage in the New Year.	SN to circulate minutes ahead of 26 October
JA	The project team will be in a better position to share more exciting imagery for consultation after a Design Review Panel at the end of October/early November.	
SN	Hoped there would be opportunity for the Group to discuss with members of the design team in a future Liaison Group meeting	
JA	Explained that telecoms masts have already been disconnected and the mobile/telecoms signals are handled by mast on another building. This is a matter for the telecoms operator and not for the project team.	
GC	Asked about visiting other RVG communities in the area and if an online, virtual tour might be available.	
JA	Offered to look into the possibility, albeit that covid restrictions would need to be applied.	JA to come back with details
SN	Explained the current situation regarding the Post Office's stated intention to return to west Byfleet subject to receiving a suitable application and business plan.	
SK	Mentioned previous efforts to apply for a PO service. Said he would look at the current advertisement published by the Post Office.	

IMcA	Asked for reassurance that retail units would not be substantially below ground level.	
JA	Explained that all units will be at ground level and will be accessible from the footpath. Gradients between the railway and Old Woking Road creates some challenges but that these would be managed through careful design in order to ensure accessibility and a strong aesthetic. The last units along Madeira Road will appear slightly lower because of the gradient along that road.	JA to advise when updates available
SD	Questioned the situation regarding the library, pointing out that it is now closed.	
SN	Updated the group on progress, confirming discussion are already well progressed with a hope to locate a temporary facility nearby, potentially in the grounds of St Johns church.	SN to advise group on progress
WP	Meeting concluded at 18:34	