

West Byfleet Community Liaison Group

Monday 26 October, 6.00pm – held via Zoom

Attendees:

Name	Initial	Organisation	Notes
West Byfleet Liaison Group			
Wade Pollard (chair)	WP	West Byfleet Neighbourhood Forum	Chair, West Byfleet Neighbourhood Forum
Sally Cantello	SC	West Byfleet Neighbourhood Forum	Plan editor, West Byfleet Neighbourhood Forum
Ian McAtamney	IMcA	West Byfleet Neighbourhood Forum	Board member, West Byfleet Neighbourhood Forum
Cllr Graham Chrystie	GC	Woking Council	Pyrford ward councillor (WBC)
Cllr Gary Elson	GE	Woking Council / West Byfleet Business Association	Pyrford ward councillor & chair West Byfleet Business Association
Stewart Dick	SD	Byfleet, West Byfleet & Pyrford Residents' Association	Chair, residents' association
Keith Creswell	KC	Byfleet, West Byfleet & Pyrford Residents' Association	West Byfleet village representative on residents' association
Roland Nevett	RN	West Byfleet Business Association	Retired business owner
James Lowe	JL	West Byfleet Business Association	Owens JL Butchers
Sunil Khadka	SK	West Byfleet Business Association	Owner of New Haweli restaurant (Station Approach, close to site)
Ginny Cordy-Redden	GC	Retirement Villages Group	Development manager
Andrew Murdoch	AM	TTP Consulting	Transport consultant
Spencer Neal	SN	Keeble Brown	Director, community relations
Ross Orchard	RO	Keeble Brown	Public Relations and Communications Intern

Apologies:

Name	Organisation	Notes
James Ahearne	Retirement Villages Group	Development manager – led on behalf of project team
Dharma Sivarajasingham	West Byfleet Business Association / West Byfleet Neighbourhood Forum	Managing partner of local business Excellenium

CLlr Amanda Boote	Woking Council	Byfleet and West Byfleet ward councillor and county councillor for The Byfleets division
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Initial	Notes	Action(s)
WP	Opened meeting 18:06. Confirmed meetings held fortnightly on Mondays at 6pm. Specified purpose of meeting to discuss S.73 document.	
GF	No set date confirmed for the application to be reported to the committee, but the goal is 08 December.	
SN	Four-page section 73 document draft has been sent to WP and SD for approval. (granted) Will post further updates on Facebook page in coming days.	4-page S.73 doc to be sent to council.
RN	Questions whether to amend dates of demolition that read June not end of summer.	
SC	Expresses concern over information given to public. Curious over whether S.73 document will go to residents on the Facebook page. Specifies the need for more honesty from RVG about 'minor amendments' details regarding the balconies and tower blocks etc to be open with the public. RVG will lose goodwill if they do not engage more with community.	
SN	Recognises issue but outlines that amendments are minor and why they are necessary. Should not cause frustration and disruption. E.g. not increasing max height or reducing size of public parking. Further outlines parameters of S.73.	
GF	Recognises that 'minor' changes are technical term but may be important for locals. We will get imagery out to summarise the plans to be more reader friendly.	SN to verify elevations with GF before public release.
IMcA	Concerned with contentious change. No mention of 'step back' in block A in the document which is desired by Heritage England. Does not consider changes to block A 'minor' and wants clarity over why description is vague in document. Agrees with SC and thinks public engagement needs to be quicker and more frequent. Wants the 4-page S.73 to be changed before sent to public.	
SN	Preparing elevations with annotation to better explain minor changes.	SN to produce imagery explaining S.73 minor

		changes by 27 October
WP	Wants to include images in next meeting (09 November). <ul style="list-style-type: none"> - Also curious about number of indented and projected balconies. - Keen to wait for elevations before sending S.73 doc out. 	GF to provide number of indented and projected balconies.
JL	WBBA acknowledges the need to reduce retail space to make room for living space. (GE concurs)	
SN	Notifies members of the public zoom meeting to be held on 04 November.	
WP	Public comments will continue to be accepted until 08 December.	GF to ensure this is made clear to the public.
IMcA	Queried number of staff members on site at any given time.	GF to confirm number of staff on site (on average)
KC	Keen to minimise use of madeira road to prioritise for residential purpose. What is being done to ensure contractors avoid residential road for access to site?	AM to confirm routine agreement with contractors to only use station road and main roads
SN	Already opened dialogue with people at Octagon. Unsure about next phase but discussions can continue.	SN to arrange route plans through CEMP.
GC	Would like to consider the possibility of a park and ride system to site for workers.	
SC	Similar concern over presence of construction vehicles around site. Would like to ensure public parking will be available until at least when restaurants close for residents to use.	
SN	Has acknowledged concerns raised by IMcA and will convene with GF and GC regarding issues.	SN, GF + GC to discuss potential concerns raised by IMcA

WP	Meeting concluded at 19:08. Next meeting to be held at 6pm on 09 November.	
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